

**GREYSTONE HOMEOWNERS ASSOCIATION, INC.
C/O GRS COMMUNITY MANAGEMENT.
3900 WOODLAKE BLVD. – SUITE 309
LAKE WORTH, FL. 33463
(561) 641-8554/ FAX (561) 641-9448**

APPLICATION FOR SALE

- () \$50.00 Processing Fee **Per applicant**, check payable to GRS Community Management
- () \$200.00 Processing Fee, check payable to Greystone HOA
- () Pictures of Vehicles and Pets (if applicable) attached
- () Completed sale contract attached
- () Copy of driver's license and vehicle registration attached

APPROVAL REQUIRED – Please deliver completed applications to the GRS Management office at the above address. All required documentation must be submitted at that time; **partial applications will not be accepted.**

After the application is processed **an appointment with the Property Manager is required at the on-site Greystone office.** You will be contacted directly for scheduling.

To reach the Manager directly please contact Amber Skelton at:

561-732-6534 or askelton@grsmgt.com

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INFORMATION FORM

Date of Application: _____

Property Address: _____

Applicant Name(s): _____

Telephone # : _____ Cell #: _____

Additional Phone Numbers: _____

List of Occupants

Name: _____ Relationship: _____

Name: _____ Relationship: _____

Name: _____ Relationship: _____

Name: _____ Relationship: _____

Pets: _____ (How Many Pets and Type)

Breed: _____ Weight: _____

Breed: _____ Weight: _____

Attach a copy of the Sales Contract with your application

Purchaser Signature

Purchaser Signature

Date

3900 Woodlake Blvd. Ste. 309
Lake Worth, Fl. 33463

GATE REGISTRATION FORM

CHECK ONE: _____ OWNER _____ TENANT

Please select your **personal** 4 digit Identification #, this number will be used to register guests with the gate using our automatic system. If the pin selected is already in use, one will be generated for you.

4 DIGIT PIN # _____

NAME: _____

ADDRESS: _____

LOT # _____

PLEASE PROVIDE THREE BEST NUMBERS FOR CONTACT:

HOME TELEPHONE: _____ CELL PHONE: _____

BUSINESS TELEPHONE: _____

EMERGENCY CONTACT: _____ PHONE #: _____

EMAIL(S): _____

Vehicle Information:

1. Color & Model _____ Lic. # _____

2. Color & Model _____ Lic. # _____

3. Color & Model _____ Lic. # _____

Please list the name and relation to each authorized visitor or service provider (example: family, friend pool cleaner, pest control)

AUTHORIZED VISITOR

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

AUTHORIZED SERVICE PERSONNEL

7. _____

8. _____

9. _____

10. _____

11. _____

12. _____

C/O GRS COMMUNITY MANAGEMENT.
3900 WOODLAKE BLVD., SUITE 309
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TO: ALL NEW OWNERS
FROM: THE BOARD OF DIRECTORS
RE: ASSOCIATION REQUIREMENTS

Please be advised that as a new owner at GREYSTONE HOMEOWNERS ASSOCIATION, INC. you are now a member of the Homeowners Association. This memorandum is to advise you of your responsibilities as a member of the Association.

- 1.) As a member of the Association you are agreeing to abide by the Associations Documents as recorded in the Palm Beach County Official Records. If you have not received a copy of these documents from the seller of your unit, they are available to you from GRS Management at (561) 641-8554 for a fee of \$75.00.
- 2.) As a member of the association you are agreeing to abide by the Rules and Regulations as set forth by the Association's Board of Directors. Please contact GRS Management for a copy of the Rules and Regulations.
- 3.) Make sure that your title company has verified that the homeowner fees on your new home have been paid. These fees are a lien against your unit and you could be held responsible if there are any outstanding fees. Your title company must contact GRS Management for estoppel information.
- 4.) Make sure that your title company forwards a copy of your warranty deed to GRS Community Management. This must be done in order for the home to be transferred into your name in the official records of the Association. **The management company will not change the name on the official records without receiving this information, which in turn could hold up any correspondence concerning Association matters from reaching you.**
- 5.) It is your obligation to make sure that the mailing addresses and telephone numbers are kept up to date with the management company.
- 6.) Homeowner fees are due in advance on the first day of each quarter (January, April, July and October). A statement will be mailed to you as a courtesy prior to the time when the fees become due. It is your responsibility to pay these fees even if the statement is not received by you. If you do not receive a statement, please call GRS Management.

Should you have any further questions concerning the Homeowners Association, please contact GRS Management at (561) 641-8554 and they will be happy to assist you.

I UNDERSTAND THE REQUIREMENTS AND OBLIGATIONS AS SET FORTH ABOVE AND AGREE TO COMPLY WITH THE SAME.

Purchaser: _____
Signature _____ Print Name _____

Purchaser: _____
Signature _____ Print Name _____

Property Address: _____ Date: _____