



Osprey Oaks Homes, Inc.

Instructions for Lease Application

Fees required

\$100 non-refundable application fee per applicant made payable to Osprey Oaks Homes, Inc. **\$50.00** non-refundable admin fee per application to GRS Management

Money order or cashier's check is the only form of payment accepted. Fees are per applicant or occupant 18 years or older, made payable to Osprey Oaks Homes per person (married couples considered as one))

Documents required, filled out and signed

Lease

- Application to the Association (*)
- Lease fully executed copy
- Community rules
- Drivers License(s) photo ID copy of all Applicants.

Other information

- ◆ NO Parking Allowed in the Streets
- ◆ No commercial vehicles or Boats
- ◆ 3 Pet maximum in Community
- ◆ Key fobs and access cards can be purchased on-site or management office.
- ◆ Please allow 30 days to process application.

**** **Application will NOT be accepted without the required fees.** ****
***** **INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.** *****

Submit the entire package to: GRS Management Associates, Inc.
3900 Woodlake Blvd., Suite 309
Lake Worth, FL 33463

Direct all inquiries regarding this application to:
customerservice@grsmgt.com or 561-641-8554



3900 Woodlake Blvd., Suite 309
Lake Worth, FL 33463
Phone (561) 641-8554 Fax (561) 641-9448

Osprey Oaks Homes, Inc

APPLICATION FOR LEASE

ADDRESS _____

OWNERS/REALTOR NAME: _____

PHONE NUMBER OF OWNER: _____

REALTOR: _____

Completed application, along with appropriate photo I.D. before consideration or processing will commence. To ensure proper and timely processing, the foregoing must be received a minimum of 30 days prior to any closing date/move in date.

A fully executed and signed purchase agreement or lease must accompany the application.



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APPLICATION FOR LEASE
CIRCLE PURCHASE OR LEASE

ADDRESS _____

Applicant Last Name First Name Middle Birth Date

Social Security No. Drivers License No. State of License

Marital Status: Single _____ Married _____ Separated _____

Co-Applicant Last Name First Name Middle Birth Date

Social Security No. Drivers License No. State of License

Email Address _____

Expected Move In Date _____

Will the above listed person(s) be the only occupants? ___ Yes ___ No

If No, list other occupants below:

NUMBER OF OCCUPANTS TO LIVE IN RESIDENCE

NAME: _____

DATE OF BIRTH: _____

NAME: _____

DATE OF BIRTH: _____

NAME: _____

DATE OF BIRTH: _____



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RESIDENCE HISTORY

Current Address	City/State	Zip Code
Area Code/Phone Number	Own	Rent
		How Long
Name & Address of present landlord or mortgage co.	Area Code/Phone No.	Monthly Payment
Previous Address (include landlord and apt community)	Area Code/Phone No.	How Long

EMPLOYMENT HISTORY

Applicant employed by	Supervisors Name	How Long
Address	Area Code/Phone Number	
Position Held	Wage	Per hour/ week/ bi-weekly/ monthly
Applicant previously employed by	Supervisors Name	How Long
Address	Area Code/Phone Number	
Position Held	Wage	Per hour/ week/ bi-weekly/ monthly
Co-Applicant employed by	Supervisors Name	How Long
Address	Area Code/Phone Number	
Position Held	Wage	Per hour/ week/ bi-weekly/ monthly
Co-Applicant previously employed by	Supervisors Name	How Long
Address	Area Code/Phone Number	
Position Held	Wage	Per hour/ weekly/ bi-weekly/ monthly



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ADDITIONAL INCOME

Sources	Amount per Year
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VEHICLE INFORMATION

Vehicle make	Model	Year	Color	Tag #	State
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Vehicle make	Model	Year	Color	Tag #	State
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Vehicle make	Model	Year	Color	Tag #	State
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NO COMMERCIAL VEHICLES, RV'S, OR BOATS

RULES AND REGULATIONS

Below is a brief summary of the Rules & Regulations of the Association.

PETS

- Pets must be kept on a leash and all pet owners are responsible for cleaning up after their pet. A three(3) pet maximum is allowed per household.

PARKING

- NO Boats, RV's or Commercial Vehicles are allowed to be parked in the community. Commercial vehicles are permitted to only when rendering a service -in and out.
- Vehicle street parking is prohibited; this includes parking on the grass, swales, and sidewalk.
- All vehicles must have current license tags and registration.
- No repairs shall be made within the community. This includes oil changes.
- All vehicles shall be maintained as to not create an eyesore. All vehicles must be able to operate on their own.

GARBAGE

- Garbage Pick up is Wednesdays and Saturdays, garbage must be placed in Trash containers and Recycling bins.
- Containers can be placed to the curb the evening prior and must be placed back in garage by the following evening.
- Disposal of wood & toxic household items is prohibited, pursuant to Waste Management regulations.
- Cardboard boxes must be collapsed prior to disposal in dumpsters.
- Workmen must take away debris (building materials. etc.)

OCCUPANCY

- No two (2) bedroom Unit shall be occupied by more than five (5) persons. No three (3) bedroom Unit shall be occupied in excess of seven (7) persons.
- GUEST means any person who is not a member of the family occupying a Unit, and who is physically present in, or occupies the Unit at the invitation of the Owner or other legally permitted occupant.
- OCCUPY means the act of being physically present in a Unit for two (2) or more consecutive days.
- Only persons listed on an Association approved lease agreement may occupy a unit.

POOLS

- All signs shall be obeyed at all time (i.e. no running, jumping, loud music, etc.)

OUTSIDE / EXTERIOR AREAS

- Homeowners must maintain property landscaping in a neat and orderly fashion.
- Owners must maintain their homes , driveways and roof structures to remain clean and free of debris or stains.
- No alteration to the Unit or common grounds is permitted without advanced approval from the Architectural Control Committee.

I have read the Rules and Regulations above for Osprey Oaks. I acknowledge that the governing documents can be obtained at www.grsmgt.com.

Signature Tenant _____ Date _____

Print Tenants name: _____

Signature Co-Tenant _____ Date _____

Print Co-Tenant name: _____



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APPLICANT AUTHORIZATION

I, hereby, authorize and request any present or former landlord, employer, school, police department, financial institution, agency or other persons having personal knowledge about me, to furnish bearer with any and all information in their possession regarding me in connection with an application for residence.

I, hereby, authorize LexisNexis, a service of LexisNexis, to obtain and verify such information including accessing consumer reporting agencies as well as performing a criminal and eviction record search.

I have been notified that a consumer report will be requested and understand that the information that LexisNexis obtains is to be used in the processing of my purchase or lease application.

I, hereby, release and hold harmless LexisNexis, a service of LexisNexis, its affiliates, employees and agents and any other organization that provides information from any and all liabilities arising out of the use of such information in connection with LexisNexis.

Print Name

Applicant's Signature

Date

Co-Applicant's Signature

Date

