

Olive Tree Property Owners Association, Inc.

C/O G.R.S. MANAGEMENT ASSOCIATES, INC.

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www.GRSmgt.com

TELE-ENTRY INFORMATION

July 15, 2026

To All Homeowners:

As you may be aware there is now a "TELEPHONE ENTRY" box at the Jog Rd gate. This box can be used by your guests who would like access to your home. Instructions on how to use the system are incorporated on the Tele-Entry screen and will also be posted in an effort to have clear instructions.

By following the directions on the screen your guests will actually be dialing the phone number on record for your residence. When you receive the call, you will need to press "9" on your phone to open the gate.

All phone numbers have been incorporated from the records at the main Forest Hill Blvd Guardhouse. ONLY If you feel the telephone records are NOT accurate and would like to change or update the Phone Number, please complete the form below and return to GRS Management at:

E-Mail jbookman@grsmgt.com

Or mail to the above address. Please do NOT call us with changes.

Name of Primary Resident:

Phone Number to be input into the Tele-Entry system. It can be your Residence Phone Number, it CAN be a Cell Phone Number and it CAN also be a long distance number. (Only one(1) number can be input):

Address of Resident (Must be Normandy, Fairway, or Enclave address)

*****As stated in the cover letter, there is also a Tele-Entry box at the Forest Hill entrance. At this time that unit will NOT be used and all guests entering at Forest Hill Blvd will need to stop at the Guardhouse, show ID and have access granted by the Guard on duty.*****

Sincerely,
Jarrod Bookman, LCAM
Property Manager
Olive Tree POA, Inc.