

SUNSET POINT HOMEOWNERS' ASSOCIATION, INC.
ARCHITECTURAL REVIEW BOARD APPLICATION
GRS Community Management
3900 WOODLAKE BLVD, SUITE 309, LAKE WORTH, FL 33463
(561)641-8554 FAX: (561)641-9448

Homeowners contemplating ANY architectural changes that will affect the external appearance of their home or property are required by our Association's restrictive covenants to seek and obtain Board approval BEFORE such improvements or changes are implemented. Failure to obtain such approval may subject the homeowner to fines or additional expense for corrective action.

Homeowners must complete all sections of this application, sign it, and deliver to GRS Community Management, Attn: Sunset Point HOA with required attachments. Applications may also be emailed to the property manager directly at dthompson@grsmgt.com.

Please read and comply with all instructions or your application may be delayed while we seek details.

Generally, ANY architectural improvements, additions, or changes to the exterior appearance of properties such as painting, fences, landscaping (including removal of trees), screen enclosures, shutters, pools decks, etc., require advance approval in writing.

Owner Name: _____

Property Address: _____

Mailing Address: _____

Home# _____ **Work#** _____ **Cell#** _____

Please list in detail the modification(s) requested. Pictures, drawing, and product samples being used will help expedite your request. If there is a similar approved modification that exists within the community, please refer to it by description and house address.

I/We understand that approval of our request must be granted before the inception of the project. I/We acknowledge that we could be forced to have the item removed if installed without prior written approval or if different from the approved plans and/or specifications. If the project is not begun within (90) days, a new application must be submitted. Board approval in no way eliminates the need to adhere city or county codes or zoning regulations.

REMEMBER IT IS THE SOLE RESPONSIBILITY OF THE HOMEOWNER(S) TO ENSURE THAT ANY OUTSIDE STRUCTURE(S) DOES NOT ENCROACH ON THE PROPERTY OF OTHERS, INCLUDING BUT NOT LIMITED TO EASEMENTS WHETHER PRIVATE, PUBLIC OR UTILITY, COMMON AREAS AS DEFINED IN ASSOCIATION DOCUMENTS, ETC.

OWNER SIGNATURE: _____

- ☐ THE ABOVE REQUEST HAS BEEN APPROVED AS SUBMITTED
- ☐ THE ABOVE REQUEST HAS BEEN APPROVED WITH THE FOLLOWING
CONDITIONS: _____
- ☐ THE ABOVE REQUEST HAS BEEN DENIED FOR THE FOLLOWING REASON:

AUTHORIZED BY: _____ **DATE:** _____