



3900 Woodlake Blvd., Suite 309, Lake Worth, FL 33463
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PALM BEACH PLACE CONDOMINIUM ASSOCIATION, INC.
REQUEST FOR ARCHITECTURAL REVIEW

Name: _____ Address: _____

Home/Cell Phone No.: _____ Work Phone No.: _____

Directions:

1. Provide requested information.
2. Complete and sign the Request for Architectural Review form and attach required information.
3. Submit completed application and required documentation (if applicable) to the Association at 1780 Windorah Way, West Palm Beach, FL 33411, or email to Kpepper@grsmgt.com.

Requirements:

- A. Brief Description: In the space below or an attached page, give a description of the alteration, improvement, addition, or other change you would like to make to your Condo (Please include such details as the dimension, materials, color. design. location and other pertinent data.
- B. Please attach to this document the following items:
 - Survey/Lot plan showing the location of the improvement. Plans elevation or detailed sketch.
 - Copy of building permit. Association approval shall be in place prior to permitting process.
 - Copies of the contractor's certificates of insurance, inclusive of Liability and Workers Compensation.

Description of Project:

I/We understand that approval of our request must be granted before the inception of the project. I/We acknowledge that we could be forced to have the item removed if it is installed without prior written approval or is different from the approved plans and/or specifications. If the project is not begun within ninety (90) days, a new application must be submitted. Board approval in no way eliminates the need to adhere city or county codes or zoning regulations.

Date of Request: _____ Homeowner Signature: _____

Projected Start Date: _____ Projected Completion Date: _____

DO NOT WRITE BELOW THIS LINE

Approved
Pending. insufficient information. Resubmit requested information.
*Be sure to include the following: _____
Denial, not approved for the following reasons: _____

AUTHORIZED BY: _____ DATE: _____

*Follow-Up for Architectural Request Completed - Approved on _____