



3900 Woodlake Blvd., Suite 309, Lake Worth, FL 33463

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REQUEST FOR ARCHITECTURAL COMMITTEE APPROVAL TO MODIFY UNIT AND/OR PROPERTY

Please note there is a required Architectural Modification Application Processing Fee in the amount of \$25.00 payable to GRS Community Management in the form of a money order or cashier's check.

Please submit payment with the attached application and all required documentation.

Thank you.

CONSTRUCTION/RENOVATION APPLICATION
REGENCY AT BOCA POINTE CONDOMINIUM ASSOCIATION, INC.
GRS COMMUNITY MANAGEMENT 3900 WOODLAKE BLVD. STE. 309
LAKE WORTH, FL 33463

DATE: _____

NAME OF OWNER(S) _____ BUILDING AND UNIT _____

TELEPHONE () _____ CELL () _____

CONTRACTOR'S NAME _____

ADDRESS: _____ PHONE () _____

**** A COPY OF CONTRACTOR'S COUNTY LICENSE & INSURANCE MUST BE ATTACHED FOR APPROVAL.***

APPROVAL IS HEREBY REQUESTED FOR THE FOLLOWING MODIFICATIONS, AND/OR ALTERATIONS AS DESCRIBED BELOW AND ON ATTACHED PAGES. (PLEASE PRINT)

PLEASE INDICATE WHO WILL BE ON SITE DURING PROJECT. _____

If designee, please list name, title, and phone number:

PLEASE SUPPLY ALL DETAILED WRITTEN SPECIFICATIONS, AND PLANS THAT MAY BE NECESSARY TO MAKE A CLEAR IMPRESSION FOR AN APPROVAL.

APPROXIMATE LENGTH OF TIME FOR IMPROVEMENTS: _____

ANTICIPATED COMMENCEMENT DATE: _____

Completion of construction/renovation should not exceed 90 days from commencement. A fine of \$100 per day will be levied for each day beyond 90 days, unless expressly approved by The Board of Directors.

The approval is subject to the following conditions and understanding:

1. Construction must be in accordance with the Building Code of Palm Beach County and all state requirements.
2. A **BUILDING PERMIT** must be obtained, when necessary, from Palm Beach County and be properly displayed throughout the completion of the project. Also, a copy of all required building permits must be on file **with Lisa Barnett, Regency Property Manager. **The permit must be obtained before demolition can start.****
3. Regency at Boca Pointe Condominium Association, Inc. will incur no responsibility nor liability, now and hereafter, nor from whomever, for the maintenance of the improvements or any damages resulting from the modification being created by the improvements being constructed. The Unit Owner, his successors or heirs shall bear full responsibility for construction, maintenance, and upkeep for said improvements.

Please attach a check as a Security Deposit in the amount of \$1000. A security deposit is required before executing any major construction in a Regency at Boca Pointe condominium. Major construction includes, but is not limited to removing floor tile and replacing floor(s), kitchen and bathroom remodeling or installation of interior walls (non-load bearing), windows, and sliding glass doors, changing plumbing feeds/drainage, etc. During and upon completion of construction project, all elevators, hallways, and main lobbies must be protected. Upon completion of the project, a review of any damages to common areas, including the elevator

and elevator interior, will be conducted before refunding whole or part of the security deposit. The security deposit may also be used to clean or replace carpeting if needed, following the construction project. The security deposit may also be used should the owner's contractor or sub-contractors fail to leave the building clean and free of debris overnight.

In accordance with Regency at Boca Pointe Condominium Association documents, construction may ONLY occur, Monday – Friday from **8:30am – 4:30pm**. Absolutely no construction may commence on Saturday, Sunday, or Holidays.

NOTE: This application is not intended to represent all requirements that must be followed. Unit owners and contractors must **FOLLOW AND ADHERE TO ALL OF THE APPLICABLE REGENCY RULES AND REGULATIONS**. A copy of the current rules and regulations is available from the Property Manager. It is the same information that has been previously distributed to all unit owners. Current Rules and Regulations in effect are dated **JUNE 2022**.

UNIT OWNER AFFIDAVIT

I have read the above conditions and hereby accept them; I have also read the covenants and restrictions of my Association and agree to abide by such covenants and restrictions. I understand that NO WORK will be commenced without first obtaining the approval of my association.

Signed: _____ Dated: _____

PLEASE RETURN THE COMPLETED FORM and SECURITY DEPOSIT TO: REGENCY AT BOCA POINTE C/O GRS COMMUNITY MANAGEMENT 3900 WOODLAKE BLVD. STE. 309 LAKE WORTH, FLORIDA 33463. SECURITY DEPOSIT CHECK SHOULD BE MADE OUT TO THE REGENCY AT BOCA POINTE

Date Application Received: _____

Approved: _____ Disapproved: _____ Date of Application/Disapproval: _____

Your approval is subject to the following:

Explanation of Disapproval:

Signature of Board President: _____

Date _____