

**HERITAGE LANDINGS AT GULFSTREAM VILLAS HOMEOWNERS' ASSOCIATION, INC.**

**c/o GRS Management Associates, Inc.**

**3900 Woodlake Blvd. Suite 309**

**Lake Worth, FL 33463**

**Telephone (561) 738-0061 -- Fax (561) 641-9448**

**Architectural Alteration Application**

Owner's Name \_\_\_\_\_ Date \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

***Describe in detail the type of alteration you are requesting approval for. Please specify the color, type of materials and other pertinent information:*** \_\_\_\_\_

(IF MORE SPACE IS REQUIRED PLEASE ATTACH IT TO THIS FORM, THANK YOU)

An application requesting approval for any alteration which occurs outside the exterior walls of your home **MUST BE ACCOMPANIED BY A SKETCH OR SET OF PLANS INDICATING LOCATION, SIZE AND TYPE OF CONSTRUCTION AND OTHER PERTINENT INFORMATION AS MAY BE NECESSARY. Attached to this application are the following checked items:**

1. ( ☐ ) **SURVEY/PLOT PLAN**(showing the location of the improvement)
2. ( ☐ ) **PLAN,ELEVATIONS,OR DETAILED SKETCH**
3. ( ☐ ) **PAINT COLOR CHIP, TILE SAMPLE, BROCHURE OR CUT SHEET**
4. ( ☐ ) **PHOTO COPY OF THE HOME IS NEEDED**
5. ( ☐ ) **NAME OF COMPANY THAT WILL BE USED, BUSINESS LICENSE & CERT. INSURANCE:**  
CERTIFICATE HOLDER AS FOLLOWS: HERITAGE LANDINGS AT GULFSTREAM VILLAS  
HOMEOWNERS' ASSOCIATION, INC. C/O GRS MANAGEMENT ASSOCIATES 3900  
WOODLAKE BLVD. SUITE 309 LAKE WORTH, FL 33463
6. ( ☐ ) **OTHER** \_\_\_\_\_

If approval is granted, **it is not to be construed to cover approval of any County or City Code Requirements.** A building permit from the appropriate building department is needed on most property alterations and/or improvements.

As a condition precedent to granting approval of any request for a change, alteration or addition to an existing basic structure is that the applicant, their hires and assigns thereto, hereby assume sole responsibility for the repair, maintenance, or replacement of any such change, alteration, or addition. IT IS UNDERSTOOD AND AGREED THAT HERITAGE LANDINGS AT GULFSTREAM VILLAS HOMEOWNERS' ASSOCIATION, INC. AND GRS MANAGEMENT ASSOCIATES INC., ET AL, ARE NOT REQUIRED TO TAKE ANY ACTION TO REPAIR, REPLACE OR MAINTAIN ANY SUCH APPROVED CHANGE, ALTERATION OR ADDITION, OR ANY STRUCTURE OR ANY OTHER PROPERTY. THE UNIT OWNER ASSUMES ALL RESPONSIBILITY AND COST FOR ANY ADDITION OR CHANGE AND ITS FUTURE UPKEEP AND MAINTENANCE.

WAIVER OF LIABILITY: THE UNDERSIGNED hereby agrees that any and all liability caused by or arising from any acts which may increase the hazard or susceptibility to loss on the described premises shall not be held against HERITAGE LANDINGS AT GULFSTREAM VILLAS HOMEOWNERS' ASSOCIATION, INC. or GRS MANAGEMENT ASSOCIATES, INC "as their interests may appear," there from and indemnify them for all losses, cost, expenses and attorney fees in connection with any such addition as described above.

Owner's Signature: \_\_\_\_\_

Dated: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_

Dated: \_\_\_\_\_

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### **Action Taken by the Association:**

(    ) **APPROVED** by the Association

Project MUST begin within \_\_\_\_\_ days and be completed in \_\_\_\_\_ days.

(    ) **APPROVED** SUBJECT TO the following:

\_\_\_\_\_  
\_\_\_\_\_

Project MUST begin within \_\_\_\_\_ days and be completed in \_\_\_\_\_ days.

(    ) **INSUFFICIENT INFORMATION** – Resubmit on new form. Be sure to include the following:

\_\_\_\_\_  
\_\_\_\_\_

(    ) **NOT APPROVED** – See the following:

\_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_