

Lucerne Lakes Homeowners Association, Inc.

Clubhouse Reservation Policy

The clubhouse is a HOA asset and available to all homeowners who are members of the Swim Club to reserve. There is a fee to reserve and it is based upon the hours reserved.

Definitions

Community Reserved Usage: A function that is open to all community Swim club member residents.

Member Reserved Usage: A function by invitation only given by an individual Swim Club member who assumes all responsibility to comply with conditions of the reservation. Only the clubhouse may be reserved. Pool may be used by swim club members and their guests, but must be accompanied by the member.

Reservation Conditions

Function must be given by a LLHOA Swim Club member.

- This member must be present at the event.
- For the purpose of the reservations for a function, a member is defined as "one household address" to include any and all owners residing at that address.
- Members are responsible for their Guest and assumes Liability for any damages that occur due to improper use of any equipment/appliances.

Clubhouse reservation does not include private use of pool, surrounding pool deck, screened patio, grills/propane, and games in any manner. These are available for the entire community's use during any reserved function.

No Swim Club member will be denied access to the restrooms or recreational equipment during a reserved event.

Any member who does not abide by or control their guests within the guidelines of this policy may, with board approval, lose the ability to reserve the clubhouse for a minimum of one year. Subsequent violations may deem more severe restrictions at the Boards discretion.

No more than one (1) reservation can be made by a Swim Club member in any given month.

The clubhouse is only available for reservation two (2) Saturday and two (2) Sundays per month.

Hours are to be scheduled by time of use between 8:00 am and 9:00 pm. Alarm goes off at 10PM, there will be a \$100 charge if this occurs.

Event must be posted 10 days prior to the event except in the case of extenuating circumstances.

Maximum occupancy per PBC Fire Code section 31013.2 is 67 (sixty-seven) people.

No function may be held that involves sales, profit, or solicitation in any manner.

Alcohol will not be served or sold.

Decorations will be tabletop or floor ONLY.

- No open flames (candles) except traditional birthday cake candles.

All supplies are the responsibility of the event giver.

No Parking on grass. Car pooling is recommended.

Furniture may be re-arranged but not removed from Clubhouse, set up as it was when event began.

Garbage bags are provided and garbage will be placed in bags on the patio after cleanup.

Procedure

Non- Refundable payment of \$10 per hour of scheduled reservation, includes set up and clean up time. The proceeds will be added to the Entertainment Committee balance. Security Deposit: \$200.00— Refundable with conditions.

PAYMENT DUE AT CONFIRMATION & SIGNING; payable to Lucerne Lakes Swim Club. If the clubhouse is left in the same condition as prior to this event, \$200 will be returned to the signer. However, if the clubhouse is in need of cleaning and/or repairs, a partial refund may be issued, depending on the extent of the cleaning and/or repairs at the discretion of the HOA.

If a refund is due, it will be made within 14 days.

Sign the “Clubhouse Reservation Agreement” witnessed by the designated HOA Representative.

Reservations are first come. The HOA representative will assist with available days.

LUCERNE LAKES HOA, INC
CLUBHOUSE RESERVATION POLICY

RESERVATION/ RENTAL CHECKOUT LIST

1. Reservation Held by: _____.
2. Reservation Time Period _____
3. Time Checked Out. _____
4. Lights turned off in Bathrooms, Kitchen, Halls and Main Room.
5. Fans turned off
6. A/C at 79 degrees (2 units)
7. TV turned off
8. Kitchen Clean
9. Floor is swept and clean
10. Tables replaced and washed
11. Chairs returned to original places
12. Garbage removed to Patio.
13. ALL doors closed and locked
14. Comments:

Signature of Reserve party: _____

HOA Rep Signature: _____
