



3900 Woodlake Blvd., Suite 309, Lake Worth, FL 33463
Ph: (561) 641-8554 / Fx: (561) 641-9448

**ANTIQUERS AERODOME, INC.
REQUEST FOR MODIFICATION APPLICATION**

Application, fee, and documents should be submitted via mail or hand-delivery to GRS at the address indicated above.

Homeowner Name(s): _____

Address: _____ Lot No.: _____

Contact Telephone No.: _____ Alternate Number: _____

Describe in detail the changes and/or modifications in which you are seeking approval:

Please complete and sign this form and attach the following information, if applicable.

1. ***Non-refundable application processing fee in the amount of \$25.00 payable to GRS Community Management in the form of cashier's check or money order only.***
2. Copy of contractor proposal and sketch of work to be done.
3. Copy of contractor's occupational license.
4. Copy of contractor's liability and automobile insurance certificate naming 'Antiquers Aerodome, Inc. in (c/o GRS Community Management at the above referenced address) as the **Certificate Holder** and as **Additional Insured** and a copy of Workman's Compensation Insurance Certificate or Certificate of Exemption.
5. Copy of Permit Application(s) and sign off when completed - for all applicable modifications.

Materials you may need to provide to the Association for the approval of the requested changes or modifications.

1. A picture, drawing or advertising materials displaying the items you are requesting for installation.
2. A sample of the type and texture of any building materials that may be used.
3. Any other materials or information that may assist in the Association's evaluation of the project.
4. Copy of homeowner's lot/floor plan indicating location of changes or modifications.

I have read, understand, and agree to abide by the Restrictive Covenants of the Association. In return for approval, I agree to be responsible for the following:

1. All losses caused to others, including common areas, as a result of this undertaking, whether caused by me or others.
2. To comply with all state and local building codes.
3. Any encroachment(s).
4. To comply with the conditions of acceptance (if any).
5. To complete the project according to the approved plans. If the modification is not completed as approved, said approval will be revoked and the modification shall be removed by the owner at the owner's expense.

6. The Homeowner is responsible for any costs associated with irrigation modifications because of this alteration.
7. Homeowners may assume maintenance responsibility for any new landscaping changes.
8. ***The homeowner is responsible for ensuring that all areas affected by the project construction (i.e., landscaping, irrigation, common areas, etc.) are restored to their original condition. The homeowner will be notified of any deficiencies in writing and will be asked to correct any damage. Failing that, the homeowner is responsible for all the costs necessary for the HOA to properly restore the area.***

I also understand that the Board does not review and assumes no responsibility for the structural adequacy, capacity or safety features of the proposed construction, alteration, or addition, or for performance, workmanship, or quality of work of any contractor or of the completed alteration or description.

Homeowner(s) Signature: _____ Date: _____

_____ Approved _____ Conditionally Approved _____ Disapproved

Comments: _____

Board of Directors Authorized Signature: _____ **Date:** _____

RE: CODES

Please be advised this Request for Modification approval is subject to County Codes, setbacks, and permit conditions required.

If at a later point it is found the homeowner has not complied with these procedures, **the Homeowner(s), will be held responsible** for any and all changes that would be required.

Homeowner Signature: _____ Date: _____

Homeowner Signature: _____ Date: _____

ARC/ACC/ARB MODIFICATION APPLICATIONS REQUIRED VENDOR DOCUMENTATION

ALL ASSOCIATIONS

CONTRACTOR/VENDOR GUIDELINES

All Homeowner and Condominium Associations require the following documents to be **provided by the Contractor/Vendor to the Homeowner** and submitted in whole with the Modification Application and Fee to be processed expeditiously:

1. _____ Current copy of Contractor/Vendor Occupational License.
2. _____ Current copies of a Contractor/Vendor Certificate of Liability Insurance, Automobile/Vehicle Insurance and Workers Compensation Insurance (or an Exempt Certificate must be provided).

The COI's Certificate Holder must reflect the following verbiage:

"Name of Association" (in which the project is contracted)
c/o GRS Community Management
3900 Woodlake Blvd. Suite 309
Lake Worth, FL 33463

The Association must be named as an Additional Insured.

3. _____ No Application will be processed without being completed in its' entirety and submitted without all required supporting documentation as listed above and/or the fee(s).
4. _____ Applications and/or documentation submitted in part(s) or through a third party will not be accepted and will be returned to the Homeowner.