COURT OF DELRAY CONDOMINIUM ASSOCIATION, INC.

"CONTRACTOR RULES & REGULATIONS"

- 1. All contractors are required to have a minimum liability insurance of 1 million dollars stating the Court of Delray Condominium Association as insured. Workman's compensation papers must also be submitted.
- 2. All work hours are 8:30 to 4:30 Monday through Friday. No work or deliveries are allowed on the weekends or any Federal Holidays.
- 3. Materials, tools, and furniture can ONLY be loaded onto the east elevator and only when the elevator has padding and flooring protection installed.
- 4. Hallway floors need to be protected by Masonite or an equivalent hard surface. This must be placed on the floors during work hours and removed at the day's end and put into the apartment.
- 5. All workers and contractors may only use the southside mechanical room entrance and must sign into the daily logbook. The contractor must notify the building management 48 hours prior to the job commencement.
- 6. A detailed scope of work is required. Depending on the work additional drawings may be needed.
- 7. Permits are required based on the rules of the City of Delray Beach or the State of Florida.
- 8. All flooring must be installed using a soundproof and moisture resistant product such as whisper mate.
- 9. All excess compounds, grout, cement, paint, and adhesives must be placed in containers and removed daily. NO EXCEPTIONS. If any of these materials are found being placed down any drains either in the apartment or on the premises the workers will not be allowed back on premises.
- 10. Management and the building staff will be permitted to periodically observe the work to make sure that the scope of the work and the rules are being observed.