

**VERONA LAKES HOMEOWNER'S ASSOCIATION, INC.**  
C/O GRS COMMUNITY MANAGEMENT  
3900 WOODLAKE BLVD. SUITE 309  
LAKE WORTH, FL. 33463  
(561) 641-8554 | FAX (561) 641-9448

## **APPLICATION FOR SALE**

*Submit completed package to GRS Community Management*

*3900 Woodlake Blvd. Suite 309*

*Lake Worth, FL 33463*

**\*\*\*Applications are NOT ACCEPTED at the Clubhouse Office\*\*\***

- \$200.00** processing fee, check made payable to **GRS Management**
  
- \$100.00** processing fee, check made payable to **Verona Lakes HOA**
  
- Pictures of Vehicles and Pets (if applicable) attached
  
- Completed contract attached
  
- Copy of driver's license and vehicle registration

**HOA APPROVAL REQUIRED Prior to Closing**

Contact GRS Applications Department **(561) 641-8554**

All Documents **MUST be submitted prior** to closing for approval.

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Proposed Closing Date	Lease Start Date	Lease End Date

1. Property Address

2. Purchaser or Tenant

3. Purchaser(s) or Tenant(s)			
Please list the names of all persons that will Co-Own or will be residing in the unit			
Name		Date of Birth	
Name		Date of Birth	
Name		Date of Birth	
Name		Date of Birth	

4. Purchaser(s) or tenant(s) Current Address

5. Email Address(es)

6. Phone number(s) of purchaser/tenant			
Home		Work	
Cell		Other	

7. Emergency contact(s)					
Name	Relationship	Phone	Name	Relationship	Phone

**8. Employment Information**

Employer 1	
Name	
Address	
Phone	

Employer 2 (If Applicable)	
Name	
Address	
Phone	

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**9. Have any of the prospective buyers or tenants ever been convicted of a criminal offense?**

No: ( )

Yes: ( )

If yes, please explain:

**10. Vehicle(s) Information: Please provide registration and photo(s) of all Vehicles**

Year	Make	Model/Color	Tag #

**10. Realtor info  
(if applicable)**

**Name:**

**Company:**

**Phone:**

**Email:**

**Reviewed for Association By:**

**Print Full Name:**

**Signature:**

**Approve ( )**

**Denied ( )**

**If denied, Please explain:**

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TO: ALL NEW OWNERS  
FROM: THE BOARD OF DIRECTORS  
RE: ASSOCIATION

Please be advised that as a New Owner at Verona Lakes you are now a member of the Homeowners Association. This memorandum is to advise you of your responsibilities as a member of the Association.

1. As a member of the Association, you are agreeing to abide by the Association Documents as recorded in the Palm Beach County Official Records. And to abide by the Rules and Regulations as set forth by the Associations Board of Directors. If you have not received a copy of these documents from the Seller of your home, they are available to you from GRS Management for a fee of \$75.00
2. Pet Restrictions: Article X, USE RESTRICTIONS, Section 10.12. Pets and Animals, page 36. In the Declaration of Covenants, Restrictions and Easements for Verona Lakes.
3. Make sure that your Title Company has verified that the Homeowner fees on your new home have been paid. These fees are a lien against your home, and you could be responsible if they are outstanding.
4. Make sure your Title Company forwards a copy of your Warranty Deed to GRS Management. This must be done in order for the home to be transferred to your name in the official records of the Association. ***The management company will not change the name on the official records without receiving this information, which in turn could hold up any correspondence concerning Association matters from reaching you.***
5. It is your obligation to make sure that mailing addresses and telephone numbers are kept up to date with the management company.
6. Homeowner fees are due in advance on the first day of each Month. A coupon book will be mailed to you as a courtesy. If you do not receive a coupon book, please call GRS Management.

Should you have any further questions concerning the Homeowners Association, please feel free to contact GRS Management @ 561-641-8554 and they will be happy to assist.

**I UNDERSTAND THE REQUIREMENTS AND OBLIGATIONS AS SET FORTH ABOVE AND  
AGREE TO COMPLY WITH THE SAME.**

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**Purchaser:** \_\_\_\_\_  
(Signature)

**Purchaser:** \_\_\_\_\_  
(Signature)

**Purchaser:** \_\_\_\_\_  
(Signature)

**Purchaser:** \_\_\_\_\_  
(Signature)

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Do you have any Pets? \_\_\_\_\_ Yes \_\_\_\_\_ NO

If **Yes**, Please list and **include** a photo of any **dogs** or cats that will be at the residence.

**Initial** \_\_\_\_\_

All pets must be **kept on a leash** when not on owner's lot.

**Initial** \_\_\_\_\_

Please **clean up after your pet** and keep your pet off your neighbor's property or HOA common areas.

**Initial** \_\_\_\_\_

**Do not** make any change or alterations to your home **without** approval of the Architectural Committee.

Trash is picked up on Tuesday and Friday. Recyclables are picked up on Friday. Yard Waste is picked up on Tuesday. Garbage Cart and Recycle bins are to be kept inside the garage.

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1. It is understood that property will be occupied **only** by buyer and members of the family listed:

**Name:** \_\_\_\_\_ **Name:** \_\_\_\_\_

2. I **authorize** Verona Lakes Homeowners Association to make inquiry of any of the above information

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**Today's Date:**

**Signature:**