

# VALENCIASKY

VALENCIA SKY HOMEOWNER'S ASSOCIATION, INC.  
APPLICATION FOR ARCHITECTURAL REVIEW

**Please Note:** There is a \$50.00 non-refundable processing fee for all applications. The application will not be processed if the fee is not included with the application. Make check payable to: GRS COMMUNITY MANAGEMENT. Please see Architectural Review Checklist and Attachments for additional fee and deposit requirements.

**Owner Name:** \_\_\_\_\_

**Local Address:** \_\_\_\_\_ **Lot #** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Local Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_

**Alternate Address:** \_\_\_\_\_

**Brief Description of Improvement:** In the space below or on an attached page, describe the proposed alteration, improvement, addition or other change to the exterior of the Home or Lot ("the Improvement"). If the Improvement includes installation of a pool, room or roof addition, patio extension, generator or any major landscaping modification that requires the use of construction equipment that could result in damages to existing landscaping, irrigation systems, drainage swales, lake banks, sidewalks, or curbs, please refer to Attachments "A", "B" and "C", as applicable, for additional requirements. PLEASE REFER TO THE AMENDED AND RESTATED DECLARATION OF COVENANTS, RESTRICTIONS AND EASEMENTS FOR VALENCIA SKY AND ASSOCIATION RULES AND REGULATIONS FOR PROPERTY RESTRICTIONS AND LIMITATIONS. ALL PROPOSED IMPROVEMENTS MUST ALSO MEET ALL APPLICABLE COUNTY AND STATE GUIDELINES.

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\_\_\_\_\_ The work will be performed by a contractor.

\_\_\_\_\_ The work will be performed by Owner.

If you have any questions regarding this application, please contact:  
Lori Nixon, LCAM, Community Association Manager  
[lnixon@grsmgt.com](mailto:lnixon@grsmgt.com)

Applications will only be accepted via mail or hand delivery to: Valencia Sky HOA, 2841 Ridgecrest Place, Naples, FL 34112

## ARCHITECTURAL REVIEW CHECKLIST

This checklist should be completed by the Owner and their contactor and reviewed by the Property Manager before the Architectural Review Application is submitted to the Architectural Control Committee ("Committee") for review and approval.

### PLEASE CHECK ALL ITEMS BELOW THAT APPLY TO THIS APPLICATION:

\_\_\_\_\_ Owners have closed and has title to the property. Application will not be reviewed until Owners have closed on the purchase of the Home.

\_\_\_\_\_ Owners have signed and initialed the application and all required affidavits, acknowledgments and indemnification agreements.

\_\_\_\_\_ One (1) complete set of all plans, specifications, drawings and other supporting documents for the planned Improvement prepared by an architect, general contractor, landscape architect, engineer or other person determined by the Committee to be qualified. Dimensions of each improvement must be included in the documents submitted.

\_\_\_\_\_ Lot survey showing location of the Improvement in relation to the Home and Lot boundaries, clearly marked and drawn to scale and indicating dimensions and measurements, as well as property line setbacks and the adjacent lots. Some examples include fences, gate locations, pools, generators, landscaping, etc.

\_\_\_\_\_ Drainage Plan.

\_\_\_\_\_ Landscape Plans.

\_\_\_\_\_ Color photos of the proposed improvements identifying the materials to be used.

\_\_\_\_\_ Color photos of the Home and lot depicting the areas of the Home and lot to be affected by the improvement.

\_\_\_\_\_ Paint color code from paint manufacturer.

\_\_\_\_\_ Fence locations are highlighted on the site plan or lot survey.

\_\_\_\_\_ Satellite dish location is identified.

\_\_\_\_\_ All hurricane shutters are clearly identified on the home floor plan.

\_\_\_\_\_ Construction access and material storage area are clearly identified on the Lot Survey or site plan.

\_\_\_\_\_ Drainage swales and easements (in front, rear or sides of the home) are identified on the Lot survey or site plan and will not be impacted by the proposed Improvement.

\_\_\_\_\_ Location of the pool drain overflow is clearly identified and located on the side of the pool deck at a minimum of 15' from the rear corner directed to flow toward the street or as close to the rear of the house structure as possible.

\_\_\_\_\_ Location of all pool, air conditioning and generator equipment is shown for the Lot and adjacent lot and meets property line setbacks. Equipment pads for pool and air conditioning may be no closer than 1.5' from side property lines. Equipment pads for generators may be extend no further than 47" from wall of house.

\_\_\_\_\_ Copy of contractor/subcontractor's license and insurance certificate to include general liability (minimum of 1 million dollars) & workers compensation OR State of Florida workers compensation exemption. General liability certificate must list the Valencia Sky Homeowners Association, Inc. as an "Additional Insured".

\_\_\_\_\_ A contract with Down to Earth is attached for any modification to the irrigation system OR a statement from Down to Earth stating no irrigation modification is required for this project. Down to Earth can be contacted at 239-561-9184 or via the work order portal: [Valencia Sky - Customer Link](#) Owner is responsible for any charges required by Down to Earth for capping and/or modifying the irrigation system.

\_\_\_\_\_ A Security Deposit of \$5,000.00 made payable to **VALENCIA SKY HOMEOWNERS ASSOCIATION, INC.** for large Improvements to cover the costs of any incidental damage caused to Association Property, an adjacent Home or Lot, or any other property (whether real or personal) by virtue of Owner's construction or installation of the Improvements. This security deposit is required at the Association's sole discretion for improvements such as pools, patio extensions, screen enclosures, major landscaping, etc. or \$1,000.00 for improvements such as generators, water filtration systems, fences, small landscape projects or a/c mini splits. The security deposit, less any damages caused by the construction or installation of the Improvements, will be returned after the final inspection following the installation or construction of the Improvement.

\_\_\_\_\_ A non-refundable Review and Inspection Fee in the amount of \$350.00 made payable to **VALENCIA SKY HOMEOWNERS ASSOCIATION, INC.** This Review and Inspection Fee is required at the Association's sole discretion for the review and inspection of Improvements such as pools, patio extensions, screen enclosures, generators, fences, major landscaping, etc.

\_\_\_\_\_A non-refundable Drainage Review Fee in the amount of \$250.00 made payable to **VALENCIA SKY HOMEOWNERS ASSOCIATION, INC.** for proposed Improvements that are for (or include) planting, landscaping, fences and/or other Improvements proposed to be located in the drainage easement (as applicable), or will impact side or rear yard drainage swales.

Notes:

- The Committee has forty-five (45) days from receipt of the completed application and complete set of all required documents to complete the review.
- Owner must sign all forms, attach any required certificates, lot survey, plans and any other exhibits for the Improvement that may be required. If the application is submitted without the required documentation, photos, plans and exhibits, it will be returned to the Owner to complete and resubmit. Pool projects must include the photos described in Attachment "A" for the application to be considered.
- ACC Applications are accepted via mail or in person by appointment **ONLY**. Please contact your Property Manager at [lnixon@grsmgt.com](mailto:lnixon@grsmgt.com) to request an appointment.

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**FOR COMMITTEE/MANAGEMENT USE ONLY**

Date Complete Package Received from Owner: \_\_\_\_\_

Property Management Reviewer: \_\_\_\_\_

Property Manager Comments for Owner if package incomplete:

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**OWNER'S AFFIDAVIT**

I have read, understand, and agree to abide by the Amended and Restated Declaration of Covenants, Restrictions and Easements for the Association. In return for approval, I agree to be responsible for the following:

- a. Allowing reasonable access to the Lot by the property management company and committee members or their designees to conduct site visits as part of the review process, and on-going construction observations.
- b. All losses or damage caused to others, including common areas, as a result of this Improvement, whether caused by Owner or others;
- c. To comply with all applicable governmental laws, statutes, ordinances, codes, rules and regulations;
- d. To correct any encroachments caused by the Improvement;
- e. To comply with the conditions of approval required by the Association for the Improvement (if any);
- f. To complete the Improvement in accordance with the approved plans. If the Improvement is not completed as approved, said approval will be revoked and the addition or modification shall be removed by the Owner at the Owner's expense.
- g. Owner further acknowledges that the existing drainage swales have been designed and established between homes (side yard and/or rear yard) to provide positive drainage away from Home and convey stormwater off the lots. The Association and/or Declarant shall not be responsible for any impact that proposed Improvement may have on drainage. The Owner shall be responsible for all associated costs to correct drainage problems caused by the Improvement including, but not limited to, re-grading, re-sodding and as-built surveys.
- h. Costs associated with irrigation modifications as a result of this Improvement. The Owner must notify Mac Irrigation by submitting a work order to make modifications to any irrigation system prior to work being initiated. All required modifications shall be at the Owner's expense. Owner further acknowledges that they are responsible for any damage and repairs to the irrigation main and valves located in adjacent lake or open space tracts that is caused by their Improvement.
- i. Owner acknowledges that removal and replanting of trees or shrubs voids any warranty that may exist.
- j. Assuming maintenance responsibility for any new landscaping installed.
- k. Providing contractors and material suppliers access to construction areas only through Owner's property.
- l. Ensuring that all areas affected by construction of the Improvement (i.e. landscaping, irrigation, common areas, etc.) are restored to their original condition. Owner will be notified of any damage or deficiencies in writing and will be required to correct any damages. Failing that, the Owner is responsible for all costs necessary for the Association to properly restore the affected areas.
- m. Obtaining as-built survey data, including detailed ground elevations, after completion of project, if required. (Examples of some projects requiring this: pool, screen enclosure, fence, generator, AC including mini-splits if installed on a pad and any others required by the Committee).
- n. Holding harmless and indemnifying the members and representatives of the Committee, the Declarant, and the Association generally, from any and all losses, claims, demands, suits, actions, causes of action, liabilities (including, without limitation, property damage, personal injury and/or death), judgments, damages (including, without limitation, all secondary, incidental, consequential, special and/or punitive damages), fines, liens, encumbrances, penalties, costs and expenses of whatever nature or kind (including, without limitation, Legal Fees), related to, arising out of and/or resulting from the Improvement.

I acknowledge that the Committee does not review or assume responsibility for the structural adequacy, capacity, safety or compliance with any applicable law, rule, regulation, code or ordinance of the proposed Improvement; or for performance, workmanship, quality of work, or schedule of any contractor.

I agree to abide by the decision of the Committee or Association. If the Improvement is not completed as approved, within the specifications submitted in this application and any conditions of approval required by the Committee, and I refuse to correct or remove the Improvement, I may be subject to legal action by the Association and responsible for the Association's reasonable attorneys' fees.

**OWNERS:**

\_\_\_\_\_  
Print Name: \_\_\_\_\_  
Date: \_\_\_\_\_

\_\_\_\_\_  
Print Name: \_\_\_\_\_  
Date: \_\_\_\_\_

**MODIFICATION AND RE-ROUTING OF SPRINKLER/IRRIGATION SYSTEM**

Please be advised that Owners are required to use the Association’s irrigation contractor, Down to Earth, for any and all changes and repairs to the irrigation system required based on the requested Improvement to the Lot and/or Home. Keep in mind that the irrigation system for your Home is part of a master irrigation system for the Community and is therefore connected to several homes. Your contractor shall not turn on or off your irrigation from the valve at any time or otherwise adjust or tamper with the irrigation system. If you need longer irrigation run times, you may request this by placing a work order with your Property Manager.

I hereby acknowledge that all landscape irrigation system additions, repairs, or re-routes, including but not limited to installation and repairs of sprinkler heads, and other products damaged or in need of re-routing related to the irrigation system will be at Owners’ expense and brought back to its original or repaired condition within seven (7) business days of the project completion.

**OWNERS:**

\_\_\_\_\_  
Print Name: \_\_\_\_\_  
Date: \_\_\_\_\_

\_\_\_\_\_  
Print Name: \_\_\_\_\_  
Date: \_\_\_\_\_

## GENERAL SUBMITTAL GUIDELINES

To expedite review of this application, please submit the information listed below for the specific category. Every Improvement is unique so these items may not be inclusive, and the Architectural Control Committee ("Committee") reserves the right to request additional information. All plans must clearly depict the proposed Improvement and its relationship to the Home and Lot (i.e.: fences, pools, screened cages, pool equipment, patios, additions, etc.), and shall be drawn at an appropriate scale.

### 1. Fences

- Lot survey indicating the location of the fence with respect to the property lines and existing improvements within the Lot.
- Agreement for capping and re-routing irrigation
- Type of fence including materials, height, drawings, color, finish and decorative style. Fences must be a 4' high bronze aluminum rail, with vertical pickets spaced no closer than 3" on center and no thicker than 1".
- Location and swing direction of any gates. Gates should be four (4') feet wide minimum.
- Proposed landscaping plan surrounding the proposed fence (if required, see 7 below).
- Removal agreement if fence is installed within any drainage easement, drainage swale easement or landscape buffer easement.
- Items (including photos) set forth on Attachment "A" are required.

### 2. Painting

- Identify proposed colors, including paint manufacturer, color name and color number. Provide paint color samples.
- Elevation view of structure showing areas to be painted (elevation survey) specifying the location(s) of each paint color - i.e. stucco color x, trim bands color y, door color z, etc.
- Items (including photos) set forth on Attachment "A" are required.

### 3. Driveways and Concrete Patio Extensions

- Lot survey indicating location of proposed extension drawn to scale on the survey.
- Type of materials (driveways must be brick pavers).
- Color and paver pattern information, preferably samples.
- Landscape plan showing impact to existing landscape and any proposed replacement plantings.
- Agreement for capping and re-routing irrigation.
- Items on Attachment "A" are required.

### 4. Screen Enclosures

- Lot survey depicting location and dimensions proposed screen enclosure.
- Description of proposed type of screen enclosures.
- Plans and specifications provided by the contractor indicating dimensions, height, screen roof type (e.g. mansard, gable or flat), locations of screen doors and accessories (e.g. kick plates) ) and dimensions of paver door stoop.
- Plan and elevation views of screen enclosure.
- Identify colors including, as appropriate, colors for screening (charcoal or black), aluminum framing and kick plates (all aluminum must be bronze in color.)
- Landscape plan showing impact to existing landscape and any proposed replacement plantings.
- Concrete slab or footer is required, along with the items on Attachment "A."

### 5. Pool and Pool Additions (including spas)

- Lot Survey depicting location of proposed pool, deck, pool equipment's on Lot, and the mechanical equipment on the adjacent lot. Note the property line setback referenced in Attachment "B."
- Architectural rendering of the pool and deck.
- Agreement for capping and re-routing irrigation
- Plans for fencing or screening (see Items 1 and 4 above).
- Identify pool deck type, color and pattern, preferably samples.
- Identify coping material and color, preferably samples.
- Landscape Plans showing impact to existing landscape and any proposed replacement plantings. Plan shall also include shrubs to conceal pool equipment from the road and any lake.
- Items on Attachments "A" & "B" are required.

### 6. Landscaping (including artificial turf)

- Lot survey depicting location of existing plantings with respect to property lines and existing improvements.
- Scaled landscape plan illustrating placement of proposed trees, shrubs and groundcover.
- Description of proposed landscaping material (trees and shrubs) including plant type, height and quality of planting materials.
- Photos of proposed plantings and other landscape materials.
- Agreement for capping and re-routing irrigation
- If artificial turf is being installed (not permitted in front yard or in other locations as provided by the Rules and Regulations), 8" mulch or landscaping rock border with weed barrier between sod and artificial turf. Include scope of work and information regarding drainage. Capping of irrigation will be required.
- Some landscape additions that are major in scope may require items on Attachment "A."

7. **Hurricane Shutters, Motorized Screens and Satellite Dishes**

- Shutters require description of type of shutters and color. Brochure is helpful if available.
- Permanently installed hurricane shutters may not stay up year-round. Accordion or roll down style shutters may not stay closed or down. No hurricane shutters shall cover window or door openings except during periods of hurricane watch or a hurricane warning that impacts the community
- Satellite dishes require details regarding size, color, type and location where dish will be mounted.
- Lot Survey depicting location of proposed improvements on the Home. Satellite dish cannot be located on the front elevation of home.

8. **Generators**

- Lot survey depicting location of proposed generator on the Lot and the mechanical equipment on the adjacent lot. Note the property line setback referenced in Attachment "C".
- Landscape plans showing impact to existing landscape and any proposed replacement plantings. The plan shall also include shrubs to conceal above ground equipment from the adjacent lots, road and any lake.
- Signed Indemnification Agreement.
- Agreement for capping and re-routing irrigation.
- Items on Attachment "A" and "C" are required.

**COMMITTEE APPROVAL:** If the Committee approves the application, the Owner is authorized to contact their Contractor and begin work immediately.

**COMMITTEE APPROVAL WITH CONDITIONS:** If the Committee approves the application with conditions of approval, the Owner must provide the Conditions of Approval to their Contractor and then the Contractor may begin work immediately.

**COMMITTEE DENIAL:** If the Committee does not approve the application, the reason for denial will be stipulated in a letter. If additional information is needed, the Owner will be allowed to resubmit with all the required information. No work shall commence unless and until the Committee has provided its written approval for the Improvement.

Owners are responsible for obtaining all necessary permits and approvals from the appropriate Building Departments and governmental agencies, as applicable.

*Note: Any Architectural renderings submitted to the Committee will not be returned to the applicant.*

Applications will only be accepted via mail or hand delivery to: Valencia Sky HOA, 2841 Ridgecrest Place, Naples, FL 34112

## ATTACHMENT "A"

### POOLS, PATIO EXTENSIONS, MAJOR LANDSCAPING REQUIREMENTS AND OTHER MAJOR IMPROVEMENTS

1. The following must be submitted with the application (as applicable):
  - A. Non-refundable Application Fee of \$50.00 made payable to GRS Community Management.
  - B. Refundable Security Deposit in the amount of \$5,000.00 made payable to Valencia Sky Homeowners Association.
  - C. Non-refundable check in the amount of \$350.00 made payable to Valencia Sky Homeowners Association for review and inspection fees (if applicable). Multiple fees may be required until the final grading inspection is passed in the third-party engineer's sole discretion.
2. It is recommended that Owner should not make final payment to their contractor until the Security Deposit is returned after the Committee's final inspection is approved.
3. Please contact GRS Community Management when the Improvement is complete to schedule the Committee's final inspection.
4. The Security Deposit will not be returned to the Owner until all conditions of the approval have been satisfied and the final inspection has been approved.
5. Generally, the following plans shall be required for most applications:
  - A. Lot Survey – Plan showing all requested structural and site changes (i.e. fence, pool, screen enclosure, pool equipment, patio, additions, etc.) drawn on the Lot at an appropriate scale.
  - B. Landscape Plan – Plan showing landscape to be removed and added, that must include species and size of proposed trees and shrubs with the location of placement. If applicable, existing adjacent side and rear yard landscape buffers must also be shown.
  - C. Drainage Plan – Plan showing any changes to the drainage patterns. For pools the drainage plan must show the location of the overflow drain and pool equipment. If the pool equipment is located in the side yard, Owner shall demonstrate that drainage flow inside yard swale will not be impacted, and the pool equipment meets the side setback requirements.
  - D. As-Built Survey – Upon completion of pool, patio and room addition improvements an "as-built" survey showing any changes from the approved plans and the completed ground elevations of the rear yard and side yard drainage swale at the property lines will be required to receive Committee approval of the final inspection.
6. Photos of the portion of the lot and/or home being affected by the Improvement prior to installation, along with the following (as applicable):
  - A. Front of home including sidewalk, driveway areas, and landscaping.
  - B. Both sides of home (including adjacent yards, if affected) and all landscaping.
  - C. Rear of home and lot including landscaping and areas to be altered.
  - D. Lake easement area and lake bank.

#### **APPLICATION WILL NOT BE CONSIDERED WITHOUT THE PHOTOS DESCRIBED ABOVE.**

NOTE: The refundable Security Deposit (\$5,000.00) will be returned to the Owner by the Property Management Company after approval of the Committee's final inspection is issued by a third-party engineering inspector, following completion of the approved Improvement. Please allow a minimum of thirty (30) days after Security Deposit refund request has been requested to receive the refund.

## ATTACHMENT "B"

### POST-CLOSING POOL REQUIREMENTS

1. Owners must receive Architectural Review approval prior to start of construction or their job will be shut down immediately via notice from the Property Manager or Association.
2. Owners and their contractors who do not build in accordance with the approved plans may be forced to remove the portions of the pool or screen enclosure that do not conform with the approved plans.
3. Owners and their pool contractor are responsible for obtaining all necessary permits and approvals from the appropriate Building Departments and governmental agencies, as applicable.
4. Access to areas of pool construction is only allowed through Owner's Lot, and Owner is responsible for repairing any damages done to adjacent Lots and common areas caused by the construction.
5. Owners' pool contractor is responsible for the removal of all dirt, rocks, concrete, debris and trash from the Community. All excavated fill (dirt) from the pool construction or any other improvement must be removed from the Community by the Owner's contractor the same day the pool is excavated or the dirt generated. No dirt or debris can be left on the Lot, adjacent lots, street, swale, lake bank, preserve or any adjoining common area property during or after construction is complete.
6. There will be no signs displayed anywhere within the Community per the Amended and Restated Declaration of Covenants, Conditions and Restrictions. Only permit boards will be allowed to be displayed, and they must be on the Lot in which the related work is being performed.
7. A Certificate of Completion must be received from the Building Department prior to the Committee's final inspection and return of any refundable Security Deposits.
8. The irrigation zones (pipes) in the location of the proposed pool must be cut and capped. Zone lines for the balance of the lot must remain functional during the pool construction. Contractor shall not tamper with the irrigation valve serving the subject and adjacent lots.
9. Silt fences must be installed at the rear and side yard property lines PRIOR to any construction. Silt fence and drainage inlet protection is required to be installed on and within the property lines to avoid washouts, damage to the lake banks, damage to adjacent properties and to protect drainage inlets and pull-boxes. The Owner shall be held responsible for damages and/or clean-up that is a result of not having erosion control measures in place.
10. Owner shall be responsible for informing its pool contractor that pumped water may not be directed toward any lake. Any pumped dewatering water shall be directed toward the street or toward an adjacent stormwater inlet to prevent lake bank erosion.
11. A final survey must show the proposed pool equipment pad and any equipment pads on the adjacent lots if they exist. Surveyor must also stake the lot corners, and the Owner and pool contractor shall keep the lot corner stakes in place until the final inspection is approved.
12. Pool Equipment, including all piping, must be located within 42" from the exterior wall of the Home so that adequate side yard drainage can be maintained. All plumbing and piping from the pump must be located on the front or rear side of the equipment pad, not between the pad and the side property line. This includes, but is not limited to, pool supply and return lines, and gas lines for pool heaters, etc. Pool piping may not infringe the side yard where a lawnmower could hit them.
13. The proposed pool equipment must also be separated by more than 5' (front to rear) from existing mechanical equipment on an adjacent lot. The addition of pool equipment on the side of a Home may impact the grades of the side yard drainage swale. Owner is responsible for any regrading necessary to make the drainage swale consistent with the original design plans for the Community. At time of application for Architectural Review, a site plan and detailed Drainage Plan shall be submitted showing the location of all existing and proposed mechanical equipment on the Lot and adjacent lots with complete measurements to demonstrate compliance with this condition.

14. The pool overflow drain shall be located on the side of the pool deck (NOT the rear) a minimum of 15' from the rear corner of the pool deck or screen enclosure. No overflow piping or other drainage pipes shall be extended to a lake.
15. If the pool shell is close to the rear property line excavation/installation of the pool could damage the irrigation main and valves located in the lake tract. The Owner shall be responsible for repair or replacement of damaged landscaping, sod and irrigation infrastructure.
16. Existing lot grades shall be re-established after pool construction. A surveyor shall provide accurate, +/- 0.05' as-built grades to match existing. Grading of the ground around the pool cannot be changed to accommodate proposed pool deck elevations. The maximum slope at the back of the pool deck cannot exceed 10%. No fill (dirt) may be placed along rear property line to lessen the grade differential. If the pool deck is to be constructed near the rear property line, the existing grade at the rear property line must not be compromised and/or changed. Owner has been advised that there could be a drop off (grade differential) between the rear edge of the pool deck and the rear property line, and an exposed retaining wall and/or thickened edge footer may be required to achieve the proposed deck elevation.
17. The excess dirt from the pool excavation must be removed from the community and the ground must be restored to the elevations present prior to pool construction.
18. No construction materials may be dumped or stored in the road right-of-way, lake bank or adjacent lot. All materials must be stored on the subject lot. For lake front lots, no material/dirt is allowed to be stored within the lake tract which includes the 20' lake maintenance easement.
19. Any damage to the road right-of-way must be repaired/restored to their original condition. This includes the asphalt, concrete sidewalks, curb, and sod within the road right-of-way.
20. Prior to sodding, the contractor shall have the side yard swales staked and graded to insure positive drainage per the original design plans for the Community. It is suggested that the Contractor or Owner contact the project surveyor, Rhodes & Rhodes Land Surveying, Inc. for staking, grading and as-built survey information. (239-405-8166).
21. Upon installation of sod, the contractor shall have the surveyor provide accurate (+/- 0.05') "as-built" grades along the side yard swales. Grades shall be shot at 20-foot intervals along the side yard property lines from the front to rear of the property. Said as-built grades shall be submitted to the Property Manager for inspection and approval by the engineer for conformance with the original design plans, and to ensure the swales are properly graded to drain storm water away from the Home and in the appropriate direction.
22. Sod seams at tie-ins shall be cut-ins to match the adjacent sod/grade.
23. Landscape shrubs, minimum 36" high, shall be installed in front of all pool equipment to screen it from the road. For pie-shaped and corner lots landscape shrubs shall also be installed on the side of the pool equipment if it does not impact the side yard drainage swale. No proposed landscaping should impact side yard drainage swales and should not be located on the side of the pool equipment pad.
24. Owner shall be responsible for replacing any code required trees that are removed if required by Collier County.
25. Once the pool construction has been approved by the Building Department, upon request by Owner, a final inspection will be completed by the Association's professional engineer to ensure compliance with the approved applications and that all the above have been addressed. If the Association's engineering inspector notes a deficiency with any of the above, requiring an additional inspection, a fee of \$350 will be deducted from the Security Deposit for each additional inspection required. Any cost incurred by the Association to make necessary damage repairs not completed by the pool contractor will also be deducted from the Security Deposit. Once the Association has approved the final inspection, the Security Deposit will be returned to the Owner.
26. It is highly recommended that the final payment to the pool contractor is not made until all Building Department and Association inspections have been approved and the Owner's Security Deposit is returned.

**ALL OF THE ABOVE REQUIREMENTS MUST BE MET BEFORE ANY DEPOSITS WILL BE RETURNED**

## ATTACHMENT "C"

### PERMANENT GENERATOR GUIDELINES

Without limiting the generality of the criteria included in the Rules and Regulations of the Association and without curtailing the right of the Committee or the Board in rejecting certain requests or employing judgment in evaluating requests, the following guidelines shall be considered when evaluating requests for a permanent emergency generator and any underground propane storage tank and other appurtenances applicable to the permanent generator (collectively, a "Generator System"). Note that, even in the event of strict compliance with the following guidelines, prior approval from the Committee shall be required for each and every installation of a Generator System on a Lot:

1. **Location:** No above-ground portions of a Generator System shall be permitted to be installed within any portion of the front yard of a Lot. No portion of a Generator System shall encroach onto: (a) any Association Property, (b) any other Lot in the Community, (c) any easements benefiting or burdening the Lot including, without limitation, utility easements, drainage easements, lake maintenance easements, fence and hedge easements, wall and hedge easements, or (d) drainage swales on the Lot. In addition to the foregoing, the locations of the various components of the Generator System shall otherwise comply with all Governmental Requirements. The location of the Generator System shall also comply with all applicable setback requirements.

All portions of a Generator System including the supporting pad must extend no further than 47" from the outside wall so that adequate side yard drainage can be maintained. The Generator System must also meet City, County and State Building Code location criteria which requires there be a minimum separation of 18" between the generator and exterior of the building structure. The addition of mechanical equipment on the side of a Home may require installation of roof gutters between homes to properly direct drainage consistent with the original design plans for the Community. At time of application for Architectural Review, a site plan and detailed Drainage Plan shall be submitted showing the location of all mechanical equipment on the Lot and adjacent lots with complete measurements to demonstrate compliance with this condition.

In addition to the above, every effort shall be made to site generators at the furthest possible distance from the adjacent single-family dwelling unit's windows and/or doors, and all Generator Systems shall have user preselected exercise times limited between the hours of 11:00 AM - 5:00 PM.

2. **Applications Submittals:** All applications for Generator Systems shall include, in addition to other standard information: (a) the make, model, propane capacity and sound level ratings for all components of the Generator System, and (b) an indemnification and hold harmless agreement from the Owners of the Lot in favor of the Association, the Committee and all other Owners. With the application for installation of a Generator System, the Owner shall be required to submit a Lot Survey to the Committee. The Lot Survey shall depict (i) the location and placement of all components of the Generator System including, without limitation, the underground propane storage tank and the distances from the Home on the Lot and the Home(s) adjacent to the Lot on the side(s) where the Generator System or any portion thereof is to be installed, (ii) the size and layout of the slab that the physical generator will be installed on, (iii) the location of all easements and applicable setbacks (referenced above) affecting the Lot to show that no portion of the Generator System encroaches thereon, and (iv) the location, size and species of any landscape shrubs to be installed to screen the above-ground portions of the Generator System as required below.
3. **Screening:** Generators shall always be screened from view of all adjacent Lot Owners and from the street and any lake. Screening may include the use of fences, walls or hedges, or a combination thereof, as determined by the Committee. The proposed screening shall not impact the side yard drainage swale. Owner shall be required to submit a landscaping/screening plan to show proper screening of the Generator. The owner shall be responsible for maintaining, repair and replace from time to time any fence, wall and/or hedges which may be approved as part of the screening requirements for the Generator System.
4. **Compliance with Governmental Requirements:** For any Generator System approved by the Committee, the

Owner shall at all times be responsible for complying with all Governmental Requirements relating to the installation and use of the Generator System including, without limitation, applicable set-back requirements and maximum sound level restrictions. In that regard, all approvals for a Generator System shall require the Owner to obtain all necessary building permits and other approvals required by Governmental Requirements. Regardless of approval by the Committee, no Generator System may be installed or used without such building permits (electrical and gas) and approvals. No portion of an Owner's Security Deposit shall be returned to an Owner unless and until evidence satisfactory to the Committee of such compliance with Governmental Requirements has been delivered to the Committee.

5. **Plumbing:** A licensed and insured LP gas contractor must be used to install any underground propane tank and any necessary plumbing.
6. **Electrical:** A licensed and insured electrical contractor must be used to install all required wiring and transfer switches.
7. **Maintenance:** All Generator Systems must be regularly and properly maintained, repaired and replaced, as applicable, by the Owner of the Lot on which such Generator System is installed.
8. **Required Removals:** For any Generator System, if approved, the Owner shall be responsible for the costs associated with any required removal, repair and/or replacement if the Generator System is erected on or adjacent to a lot line common with a Lot where the house is not yet under construction or, if under construction, not yet closed to the new Owner.
9. **Limitations:** Not all Lots in the Community may be able to have the Generator System installed thereon due to, among other things, the Governmental Requirements, applicable set back requirements, manufacture's requirements, location of easements and the configuration of the Lot. Accordingly, even if an application for a Generator System is approved by the Committee, there is no guarantee that a particular Lot will accommodate a Generator System thereon. Accordingly, each Owner shall be responsible to confirm that their Lot can accommodate a Generator System prior to making application to the Committee and/or applying for any necessary permits and approvals.

**ALL OF THE ABOVE REQUIREMENTS MUST BE MET BEFORE ANY DEPOSITS WILL BE RETURNED**

**COMMITTEE REVIEW**

**Lot #** \_\_\_\_\_

Approved by the Architectural Control Committee: \_\_\_\_\_

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Approved, subject to the following conditions of approval: \_\_\_\_\_

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Deferred, due to the following missing information: \_\_\_\_\_

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Denied, not approved for the following reason: \_\_\_\_\_

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Signature of Committee Member: \_\_\_\_\_ Date: \_\_\_\_\_