

**SATURNIA ISLES HOMEOWNERS' ASSOCIATION, INC.**  
**REQUEST FOR ARCHITECTURAL /EXTERIOR MODIFICATION GUIDELINES**

*The following guidelines shall be considered when evaluating requests for Improvements. Note that, even in the event of strict compliance with the following guidelines, prior approval from the ACC shall be required for each of the following items:*

Guidelines for Information to be Provided with Request. To expedite your request, please include the information listed below for the specific category. The list may not be inclusive: The ACC Committee reserves the right to ask for additional information.

1. Fences

- Survey indicating the location with respect to the property lines and existing improvements.
- Type of fence including materials, height, drawings, color, finish and decorative style.
- Location and swing of gates.
- Proposed landscaping plan surrounding fence (see 7 below).

2. Painting

- Identify colors including paint manufacturer, color name and color number.
- Provide paint color samples.
- Elevation of structure of area to be painted (elevation survey) identifying the location(s) of each paint color – i.e. stucco bands color, door color, etc.
- **Painting.** The painting, staining, or varnishing of the exterior of the Home, including doors and garage doors, may be approved only if the colors and style are consistent with existing improvements. Declarant's original paint color schemes provided to its original purchasers shall be the basis for determining consistency with existing improvements. Painting of roof is NOT ALLOWED.

3. Driveways

- Survey indicating location of proposed driveway installation.
- Type of driveway materials (must be brick pavers).
- Provide color and pattern information, preferable samples.

4. Screen Enclosures

- Survey depicting location of proposed screen enclosures.
- Description of proposed type of screen enclosures.
- Plans and specifications provided by the contractor indicating dimensions, height, screen roof type (e.g. mansard, gable or flat), location(s) of screen door(s) and accessories (e.g. kick plates).
- Plan and elevation views of screen enclosure.
- Identify colors including, as appropriate colors for screening, aluminum framing, kick plates and glass.
- Proposed landscaping plan surrounding fence (see 7 below).

5. Pool Additions

- Survey depicting location of proposed pool on lot.
- Architectural rendering.
- Plans for fencing or screening (see 1 & 4 above).
- Identify pool deck type, color and pattern, preferable samples.
- Identify coping material and color, preferably samples.
- Proposed landscaping plans surrounding fence (see 7 below).

6. Room Additions

- Survey depicting location of proposed addition on lot.
- Architectural drawings including plan and elevation views.
- Identify exterior paint colors including paint manufacturer, color name and color number.
- Provide roof color verification, preferably with sample. Roof material and color must match existing home.
- Proposed landscaping plans (see 7 below).

7. Landscaping

- Survey depicting location of existing plantings with respect to property lines and existing improvements.
- Drawing illustrating placement of proposed landscaping.
- Description proposed landscaping including type, height and quality of planting materials.

8. Roof Replacement

- Sample roof tile to be provided to gatehouse. Please label the back of the tile with the color and style along with your address.
- The roof tile color must match current roof color. If the current roof color is not longer available, the chosen color must match as close as possible.
- Flat or barrel style tile are allowed.
- Requesting a different roof color will require on separate application for repainting your home.

9. Hurricane Shutters/Windows

- A copy of the original survey with drawing and location of the hurricane shutters/impact windows.
- Color and sample of shutters/impact windows (**note beige or white or cream only colors approved for shutters**).
- For impact windows you must also submit a sample of the color and frame style. (**color must be white**).
- Windows can be with or without mullions.

10. Garage Doors

- Must be like and kind as the current door only.

Note: Any Architectural renderings submitted to the ACC will not be returned to the applicant. The ACC shall approve or disapprove the request within 45 days from receipt of the requested submission plans and materials. In the event the ACC fails to approve or disapprove a request in writing within 45 days of receipt, unless a request is specifically deferred, the request shall automatically be deemed disapproved. The application is good for six months. Owner must resubmit a re-review if project isn't completed within six months or said project is considered not approved unless owner has made arrangements with the HOA or management company. By signing the application, you are acknowledging the above condition.

If at a later point it is found the homeowner(s) has not complied with these procedures, **the Homeowner(s), will be held responsible** for any and all changes that would be required.

Unit Owner Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Unit Owner Signature: \_\_\_\_\_

Date: \_\_\_\_\_