



**BEDFORD AT LAKE CATHERINE HOMEOWNERS ASSOCIATION, INC.**  
**EXTERIOR ALTERATION APPLICATION**

Date \_\_\_\_\_

The purpose of the Architectural Control Committee (ACC) is to ensure that the architectural integrity of the community is maintained as close as possible to that of its original inception and construction.

**Any modification to the exterior of your house, yard or landscaping must be approved by the ACC prior to the commencement of ANY work and may require a Palm Beach Gardens or other municipality permit and modifications described on the plot survey.**

The ACC requires that you submit the following data with this application:

1. Copy of the contract, contractor's license, and Worker's Compensation Insurance with the Bedford at Lake Catherine HOA listed as additional insured.
2. Product approval (NOA) stamped by the City of Palm Beach Gardens that the methods/ materials are up to code.
3. Copy of Palm Beach Gardens Permit submitted with the application (where required).
4. No construction shall commence until a returnable **debris deposit of \$500 payable to Bedford at Lake Catherine HOA** has been posted by the unit owner with the Association. The debris deposit shall be used to correct any damage to the common areas resulting from the construction activity. If no damage is done to the common areas by the construction activity, the full debris deposit will be returned to the unit owner after a copy of final inspections signed by the city inspector is received by the ACC.
5. **\$25.00 Application processing fee, payable to GRS Community Management in the form of money order or cashier's check.** (Other fees/deposits may be required by the Association depending on the project).

HOMEOWNER INFORMATION	
First Name	Last Name
House#	Street
Home Phone	Cell
Email	

**Modification is new**

**Modification is existing**

Please list in detail the modification(s) requested. Pictures, drawing, and product samples being used will help expedite your request. If there is a similar approved modification that exists within the community, please refer to it by description and house address.

